

# Minutes for PTO Meeting

## Tuesday, February 13, 2024

Attendees: 24

Faculty: 2

PTO Board Members: 5

7:02 PM      **Welcome** - Co-Presidents Ankita Achra and Daniela Santana

7:03 PM      **Faculty Liaisons**  
Mrs. Ferrera – GBMS

- *Mrs. Ferrera was not in attendance*

Mr. Billman and Ms. Walsh - IEF

- Thank you PTO for all that you do
- This month's school wide morning meeting is self love
- Duck Donuts will be featuring 3 donuts created by the 4<sup>th</sup> graders
- Spirit Week is being held this week
- IEF is celebrating Black History Month
- Pre-K – celebrated the 100<sup>th</sup> day of school
- Kindergarten – 100<sup>th</sup> day of school celebration and working on counting, matching, and language arts
- 1<sup>st</sup> grade and kindergarten – working on non-fiction
  - 1<sup>st</sup> grade read aloud to kindergarten
- 1<sup>st</sup> grade – shot and made 100 baskets
- 2/16 – single session day
- 2/19 – no school
- 2/2/ - Harlem Wizards Game
- 2/26-3/1 – Book Fair
- 2/28 – Board of Ed Meeting
- 3/3 – spin class with Ms. Walsh to benefit the 4<sup>th</sup> grade
- Send water bottles everyday and charge iPads
- Wear sneakers for PE
- Check the lost and found
- Peer Leaders Update
  - Spirit Week is being held this week
  - Helped at the morning meeting and made posters
  - Preparing for the March Madness Book Bracket

7:13 PM      **Board of Education Report** – Dr. Beth Stanton

- *Dr. Stanton was not in attendance*

7:14 PM      **Q&A for Administrators and Liaisons**

- No questions were asked

7:15 PM      **Upcoming Events/Activities**

FEBRUARY

- WizFit Challenge
  - Met school wide goal of \$12,000
  - 2/2 – celebration was held
  - All incentives have been earned

- Teacher wacky hair, teacher dance off and Snakeman Assembly
  - Top 3 contributors were announced along with top 3 sharers
  - Updates will be sent via Parent Square
  - Prizes will be given to and distributed by the teachers
  - Will not be taking place next year
- Valentine's Day Parties
  - Will be held on 2/14
  - Details are all set
  - No food or candy allowed
- Book Fair
  - Will be held 2/27-2/29 at iEF
  - Parent shop will be on 2/29 from 6:00-8:00 PM
  - 2/26 – set-up
  - Email Christie to volunteer
  - Schedule is being worked on
- Harlem Wizards Game
  - Will be held on 2/23 at GBMS
  - Not returning next year
  - More communications will be sent via Parent Square
  - Ms. Walsh created a video to share
  - Teachers team is the Green Brook Rockers
  - Food will be in the cafeteria and provided by Outback and Luca's Deli
    - % of the food sales will be given back to the PTO
    - Will be available at 5:00 PM and halftime
  - Committee will meet after this meeting
  - VIP & courtside ticket holders meet at 6:00 PM in the auditorium
  - Jerseys will be given out that night
  - 6:30 PM – Wiz Kids
  - 7:00 PM – game starts
  - Merchandise will be available for purchase
  - 4<sup>th</sup> grade will be hosting a bake sale at the game
    - Donations are needed & can be dropped off on 2/22 in the IEF Media Center
    - Ingredient list must be provided
    - Baked goods should be individually wrapped
  - No eating in the gym
  - Shirts will be provided to the volunteers
  - Sponsors are being worked on
- Dine & Donate
  - 2/22 – Dan Zai
    - 15% back to the PTO
    - Dine-in only
    - Present flyer that was sent via Parent Square

## MARCH

- Dine & Donate
  - Waiting on Chick-Fil-A
    - Can order on app
  - 3/28 – Just Subs
    - 15% given back to the PTO with flyer
    - Order in person or via phone

- Snakeman Assembly
  - 3/22 at IEF & GBMS
  - Feeding demonstration will be included
  - Students can touch a snake during their exit
- Cyclebar
  - 4<sup>th</sup> grade fundraiser
  - Will be held on 3/3
  - Registration is open

7:45 PM

### **Recap of January Events**

- Family Fun Bingo Night
  - Was held on 1/26 at IEF
  - Great attendance

7:46 PM

### **New Business**

- 4<sup>th</sup> Grade
  - 6/5 – trip to Branchburg Sports Complex in the morning
  - Ice cream truck
    - Looking at 6/10 but date to be confirmed
  - Moving Over Ceremony and move in the afternoon
- 8<sup>th</sup> Grade
  - Finalizing details (theme decorations, etc.)
  - Will be held on 5/31 at Alley 14 in Bound Brook
  - 2/15 – committee meeting
- Bright Minds
  - To be launched in April
  - Working on programs with teachers and logistics
  - Similar format to last year
- Bylaw Revisions
  - Change and adding of positions
    - VP of Fundraising & VP of Special Events
  - Miranda & Michael are updating the current bylaws
  - Updates will be sent out 2 weeks prior to the March meeting in order to vote at the meeting
    - Document will ne provided with the marked revisions
- Upcoming Elections
  - Co-President, Co-Treasurer, Corresponding Secretary positions will be available
  - Advise the PTO with your interest

7:57 PM

### **Volunteers Needed**

- Book Fair
- Harlem Wizards Game
- Teacher Appreciation Weeek
  - Door decorating will be done at IEF by the homeroom parents
  - Chairs are set – Miranda, Daniela, Ali, and Allie
  - Theme is set and will be revealed at a later date
  - Meetings will begin in March
  - Held 5/6-5/10 at IEF & GBMS
  - Sign up to volunteer in Future Fund

