

## Minutes for PTO Meeting

Tuesday, May 23, 2023

Attendees: 15

Faculty: 2

PTO Board Members: 6

7:00 PM **Welcome** - Co-Presidents Ankita Achra and Daniela Santana

7:01 PM **Pledge of Allegiance**

7:01 PM **Faculty Liaisons & Peer Leaders**

### Dr. Bigsby – Superintendent

- We're in year 3 ½ of our 5 year plan since COVID
- There has been family. Economic, and academic loss
- Thank you teachers and PTO for helping our students and community get back to “normal”
- Thank you to the PTO for providing experiences to all
- Thank you parents and staff for stepping up during this transition

### Mrs. Erin Ferrara – GBMS

- Thank you PTO for Teacher Appreciation Week
- Upcoming events for GBMS:
  - 5/24 – chorus concert
  - 5/31 – band concert
  - Registration for courses will take place this week
  - 6/13 – 8<sup>th</sup> grade graduation at 6:00 PM
- The softball team was undefeated this season
- Track team had their final meet with the sending districts
- The following have been selected for States for Teen Arts and/or the Cultural Heritage Gallery Summer Show
  - Jazz Band (large instrumental music)
  - Joss Fusco and Lia Wighard (small theatre)
  - Emily Chen, Kaitlyn Long, Samantha Liu, Nick Minetti, and Chloe Chen (visual art)
- Peer Leaders Update
  - Priya Lele and Anwitha Kalidindi are attending tonight's meeting
  - Summer Spirit Week was held 5/8-5/12
    - Activities included trivia, gaga pit, chalk the walk, cornhole, and potato sack races
    - Spirit wear was worn throughout the week with a different theme each day
    - Volleyball tournament was held and shirts for the tournament were provided by the PTO

- In class, peer leaders learned about elevator pitches and had a tea building activity through a murder mystery

Mrs. Debbie Rizzoli - IEF

- Events for IEF
  - 5/24 – spring concert
  - 5/31 – 2<sup>nd</sup> grade field trip
  - 6/1 – 1<sup>st</sup> grade field trip
  - 6/1 – GBMS orientation
  - 6/2 – instrument demo for 3<sup>rd</sup> & 4<sup>th</sup> grades
  - 6/5 – 3<sup>rd</sup> grade field trip
  - 6/6 – Field Day (rain date 6/9)
  - 6/9-6/14 – one session days
  - 6/8 – 4<sup>th</sup> grade trip
- NJSLA & MAP testing has been completed
- Thank you PTO for a great year
- Peer Leaders Update
  - Blair Bischoff, Keegan Dziedzic, Maya Lele & Alyssa Martinez are attending tonight's meeting
  - Recycling Club is educating students
    - Planning for next year is taking place
  - Peer leaders helped with Teacher Appreciation door decorating
  - Peer leaders will help those in Pre-K with a Field Day obstacle course
  - Peer leaders are helping to plan an application process for next year's peer leaders

- 7:27 PM      **Board of Education Report** –Mr. Andrew Zimmer
- Mr. Zimmer was not in attendance
  - Next Board of Ed meeting will be held on June 7

- 7:27 PM      **Q&A for Administrators and Liaisons**
- No questions were asked

7:28 PM      **Events/Activities**

MAY

- Door Decorating
  - Was held on 5/5 for Teacher Appreciation Week
  - Homeroom parents and peer leaders decorated doors
- Teacher Appreciation Week
  - Was held on 5/8-5/12 at GBMS & IEF and the theme was FRIENDS
  - Thank you to our chairs – Miranda Konz, Danielle Nasto, Stef Byelick, Daniela Santana
  - The event was received very well by the teachers with many thank you cards received
  - Teachers were surveyed for their favorite things, so the gifts were personalized to each teacher's likes

- Foos ball tournament was held at IEF
- A personalized message from “Janice” on FRIENDS was sent to the teachers
- Pictures have been posted on Facebook of the weeks events
- Senior Scholarship Award Winners
  - Will be presented on 6/6 at Watchung Hills at 6:30 PM
  - Essays were submitted by current seniors
- Samba to Salsa
  - Was held at 5/8 as an assembly at GBMS
  - It was an instrumental performance
- Book Fair
  - Was held on 5/22 & 5/23 at IEF
  - Buy 1, get 1 event
  - This was earned through the sales of the previous book fairs
- Wiz Fit Class Party
  - Was held outside on 5/23 for Mrs. Larsen’s class
- Bright Minds
  - Sessions ended the week of 5/14
  - Sessions will be brought back in the fall from late September through October
  - Parent & teacher surveys were sent to those who participated
    - There is teacher interest for the fall
  - Ankita attended this past Monday’s faculty meeting
- Nominees for Co-Treasurer
  - Nominees are needed ASAP to fill this position
  - Andy Chen needs to step down due to work obligations
    - Miranda Konz will be running to fulfill the last year of his term
  - Current position terms run until August
  - The PTO needs a full board to be successful

## JUNE

- PTO Installation Dinner
  - Will be held on 6/1 at 6:30 PM at Outback
  - Committee chairs are reminded to RSVP and select their meal
- Jenkinson’s at IEF
  - This is a Wiz Fit prize that will be held on 6/7 during periods 7 & 8
- End of Year Homeroom Parties
  - Will be held the week of 6/12
  - Homeroom parents should email the PTO with date & time of their class party
  - Food is allowed but guidelines need to be followed
    - Food to be served in the cafeteria or outdoors
  - Courtyard can be booked through the PTO but needs to be confirmed with the school

- Filed Day
  - Will be held on 6/6 (rain date 6/9) at IEF and on 6/8 at GBMS (no rain date)
  - There will be an inflatable for IEF on 6/6 (not available on 6/9)
  - Parents can attend the IEF Field Day but must leave at lunch time
- 4<sup>th</sup> Grade
  - Moving Over Ceremony will be held on 6/13 (rain date 6/14)
  - Students will walk to Arthur Lewis Park at 9:45 AM via a fire truck escort
  - Decorating will begin at ALP at 7:30 AM
  - Celebration for students only will be held following the ceremony
  - Homeroom parents to coordinate drinks & snacks for their class
  - Field trip to Branchburg Sports Complex will be held on 6/8
  - Collection of permission slips and money is taking place now
    - Deadline for both is 6/1
- 8<sup>th</sup> Grade
  - Dance will be held on 6/7
  - Decorating will take place at the Bridgewater Manor at 11:00 AM
  - Vendor will be doing the decorating
  - Those in the class who are interested will be gathering at ALP at 4:30 PM for pictures
  - Graduation will be held on 6/13 at 6:00 PM
- End of Year School Yard Jam
  - Will be held at IEF on 6/14 at 6:00 PM (no rain date)
  - Event is open to all IEF & GBMS families
  - Remember Yesterday band will perform
  - Food trucks will be at the event
  - Inflatable will be set-up
  - Supporters of the PTO will have vendor tables set-up

8:14 PM

**Old Business**

- RIF
  - Was held in April
- Chipotle Food Fundraiser
  - \$261.74 was donated to the PTO

8:15 PM

**New Business/Updates**

- PTO Officer Elections:
  - Co-President – Ankita Achra was previously nominated and re-appointed to a 2-year term
  - Co-Treasurer – Miranda Konz was previously nominated and appointed to a 1-year term replacing Andy Chen
  - Co-Treasurer – Bethany Dziedzic was nominated and appointed to a 2-year term

- Recording Secretary – Tammi Wiley was previously nominated and re-appointed to a 2-year term

8:19 PM **Treasurer’s Report** – Andy Chen / Miranda Konz

- Andy reviewed the Statement of Assets, Revenues & Expenses for the fiscal period ending YTD April 2023
  - Total Assets: \$78,309.20
  - Total Revenue: \$ 2,915.19
  - Total Expenses: \$ 6,113.15
  - Total Profit: \$(3,197.96)
- May Statement of Assets, Revenues & Expenses will be posted online
- A motion to accept the reading of the financials was made. The motion was 2nd. All were in favor.

8:21 PM **Secretary’s Report** – Tammi Wiley

- A motion to waive the reading of the minutes from the April 11, 2023 PTO meeting was made. The motion was 2<sup>nd</sup>. All were in favor.

8:21 PM **Q&A Session**

- No questions were asked

8:21 PM **Adjournment**

- Raffle Winners are Natalia, Renee & Danielle

The next PTO Meeting will be held in September, 2023. Have a great summer!!

***Thank you for supporting the Green Brook School District!***