

Minutes for PTO Meeting

Tuesday, October 11, 2022

Attendees: 23

Faculty: 2

PTO Board Members: 6

7:02 PM **Welcome** - Co-Presidents Ankita Achra and Daniela Santana

- Thank you to tonight's sponsor – Code Ninjas of Green Brook

7:02 PM **Pledge of Allegiance**

7:03 PM **Faculty Liaisons**

Mrs. Erin Ferrera – GBMS

- Humanities Department is starting an Ethics Team
 - Grades 6-8 may join
 - The team will participate in the Middle School Ethics Bowl
 - They will meet on Fridays at 7:00 AM in Mr. Rockwell's room
 - Sign up by 10/8
- GBEAF is sponsoring the following clubs
 - Math Club for grades 6-8
 - Robotics Club for grades 5-6
- 10/26 is picture day
 - Parent Square message was sent
- Respect Week is next week
 - On Friday, the girls' volleyball team will play against the faculty
- Morning Gym
 - Will take place on Tuesdays and Thursdays at 7:00 AM
 - You can drop-in up until 7:30 AM
- Peer Leaders will join the PTO meetings
 - Kayla Boyer and Sophia Rivera are attending tonight's meeting
 - The PTO will collaborate with middle school students through the peer leaders
 - Last year's Peer Leader fundraisers and activities included
 - Raising approximately \$5,000 for Ukraine
 - Candy sale for Ukraine children
 - Coloring for seniors and children
 - Somerset County food bank drive
 - Peer Leaders are currently participating in a canned food drive
 - 10/31-11/4 will be a Spirt Week entitled Fall Y'all
 - Peer Leaders will run the haunted bus at Trunk or Treat
 - Peer Leaders suggested bringing back dances to GBMS and more PTO activities at GBMS

Mrs. Debbie Rizzoli - IEF

- Speed radar sign has been posted on Park Avenue
 - The safety committee met and advised they have seen a difference in the speed in the area around the school
- Ant-bullying spirit week was held last week
- Sock-tober is currently being held for the NJ Child Protection Association
 - Donate socks
- Coat drive is being held by the Boy Scouts
- Art Club started last week
 - The children decorated shirts
- Halloween safety assembly will be held tomorrow
- Bus evacuation drill will be held on Thursday
- Fire prevention assembly will be held on Friday
- 10/21 is picture day
- Thank you to the PTO for Move Night this past Friday

7:15 PM **Board of Education Report** – Mrs. Michelle Cruz & Mr. Andrew Zimmer

- *Mrs. Cruz and Mr. Zimmer were not in attendance*

7:15 PM **Q&A for Administrators and Liaisons**

- No questions were asked

7:16 PM **Upcoming Events/Activities**
OCTOBER

- Sunshine Committee
 - National Custodians Day was held on 10/2
 - Gift cards were provided to the custodians
- Homeroom Parent Meeting
 - Thank you to the Homeroom Parents for your participation in the meeting on 10/4
 - Homeroom parent guidelines and protocols were discussed
 - No siblings are allowed at parties
 - Letters for party money were distributed by 10/7
 - Send reminders if needed
 - No wondering around the school when in the building for class parties
- Family Movie Night
 - Thank you to the Family Fun Committee for the 10/7 Move Night
 - GBEAF provided their movie screen and projector for the evening
 - The committee would like to hold another movie night in the spring
 - No drop-offs allowed at this event
 - Café Nune and Duck Donuts donated raffle prizes
- Fall Contest
 - Registration deadline has been extended to 10/12
 - Photo with your creation should be sent by 10/19

- Addresses with the pumpkins and scarecrows will be sent on 10/21
- Voting will take place the weekend of 10/21
- Spooktacular Fundraiser
 - Will be held in conjunction with USA Karate on 10/15 from 6:30-9:00 PM at USA Karate in Green Brook
 - Pizza will be served and activities will be planned for the kids
 - You can register to attend the event until Friday
 - This event is for IEF students only
- Bucket Fill Challenge
 - Will take place on 10/17-10/21 at IEF
 - Instructions have been sent to the teachers
 - This event is held in conjunction with the Week of Respect and Anti-Bullying Month
 - Each teacher has a bucket to be filled with good deeds
 - There will be one winner per grade
 - 10/27 winners will be announced
- Trunk or Treat
 - Will be held on 10/28 (rain date of 10/29) from 6:30-8:30 PM at IEF
 - More trunks are needed
 - There are currently 11 registered trunks
 - Approximately 30 trunks are needed for the event
 - You can fill out the form at tonight's meeting or email to register
 - GBMS Peer Leaders will run the Haunted Bus (no Haunted Bus at the rain date)
 - Register for a trunk even if you can't make the rain date
 - Trunks must be in the IEF parking lot no later than 6:00 PM
- Halloween Homeroom Party and School Parade
 - Both will be held at IEF on 10/31
 - Exact time of the parades is TBD
 - Party to be held after the parade

NOVEMBER

- Fall/Winter Photoshoot
 - Hold the event in November or move to spring?
 - The event time is TBD
- Food Fundraisers
 - Details are TBD but would like to hold the first week of November
 - Possible Friendsgiving concept for the teachers at a local restaurant in November to support disaster fund relief
 - Food Days at school?
- Thanksgiving Cards
 - District families in need will be provided gift cards by the Sunshine Committee

7:49 PM

Old Business

- IEF Scholastic Book Fair
 - Profit was \$1,906.79 (\$300+ more than last year's first book fair)
 - Parent shop night was a big boost to the sales
 - Thanks, Christie for chairing!
- Back to School Nights
 - Social hour was held at Capital Craft each night of Back to School Night
 - \$187.11 was donated to the PTO by Capital Craft
- Committee Chair Meeting
 - Meeting was held on 9/29
 - Committee chair guidelines were presented

7:56 PM

Chairs Still Needed

- Donations Chair
 - For holiday drives
- Harlem Wizards Game
 - 1 co-chair is still needed
- Teacher Appreciation Week
 - To be held on 5/1-5/5 at GBMS and IEF
 - Chairs are needed for each school
- Parent Fun Night
 - To replace Tricky Tray
- Middle School Night Out
 - To replace Bengal Tailgate

8:01 PM

New Business

- Buddy Program and Social Hour
 - Both programs are still available
 - Social Hour is a time for PTO discussions and questions
 - Held from 6:15-7:00 prior to the PTO meeting
- IEF & GBMS Peer Leaders
 - GBMS Peer Leaders will present at the PTO meetings
 - Peer leaders will help with PTO events and ideas for class parties
- Spirit Wear for IEF & GBMS
 - Purchases will be made via the company's website
 - There will be a variety of items available
 - Items may be geared toward a specific school
 - The site will be available all year to purchase items
 - An emblem contest may be held for a shirt design
 - Stock can be rotated throughout the year
- Volunteer Protocols
 - Lanyards will be worn this year for school hour volunteers that identify the volunteer as PTO
 - Lanyards should be returned when leaving the school

- 8:10 PM **Reminders**
- Committee Chairs need to be paid PTO members
 - Committee members and volunteers also need to be paid PTO members
 - This addition to the PTO by-laws will be voted on at the November PTO meeting
 - The proposal will be sent to the PTO membership 2 weeks prior to the next meeting
- 8:13 PM **Member Vote on Bylaw Amendment**
- Add in section G. Co-Treasurers:
 - The active membership may choose to elect two (2) Co-Treasurers to serve, in lieu of separate Treasurer and Assistant Treasurer positions. In this event the duties of the Co-Treasury will be:
 1. All aforementioned duties of both the treasurer and assistant treasurer will be shared mutually, and equally fulfilled, by the two (2) elected parties.
 - A motion was made to accept the bylaw amendment. The motion was 2nd. All were in favor.
- 8:15 PM **Treasurer's Report – Andy Chen / Miranda Konz**
- Miranda reviewed the Statement of Assets, Revenues & Expenses for the fiscal period ending YTD September 2022

○ Total Assets:	\$54,072.58
○ Total Fundraising:	\$ 1,492.59
○ Total Overall Expenses:	\$ 1,483.74
○ Total Profit:	\$ 8.85
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- 8:18 PM **Secretary's Report – Tammi Wiley**
- A motion to waive the reading of the minutes from the September 13, 2022, PTO Meeting was made. The motion was 2nd. All were in favor.
- 8:19 PM **Q&A Session**
- When will the Holiday Boutique be held?
 - Holiday Boutique will be held the 1st week of December with kids shopping on Tuesday, Wednesday, and Thursday
- 8:20 PM **Adjournment**
- Lizette Martinez was the winner of the raffle prize
 - She won a gift card for Capital Craft
 - A motion to adjourn the meeting was made. The motion was 2nd. All were in favor.

The next PTO Meeting will be held on Tuesday, November 15, 2022, at 7:00 PM in the IEF Media Center. Please note this meeting is the 3rd Tuesday of the month (instead of our usual 2nd Tuesday of the month) due to school conferences.

Thank you for supporting the Green Brook School District!